



# 經濟部標準檢驗局 新竹分局 主要服務項目 (MAIN SERVICE ITEMS)

電資產品科：電機電子資訊產品檢驗及管理  
EE PRODUCTS SECTION: ELECTRICAL, ELECTRONIC AND INFORMATION PRODUCTS INSPECTION & MANAGEMENT

機械產品科：機械類產品檢驗及管理  
MECHANICAL PRODUCTS SECTION: MECHANICAL PRODUCTS INSPECTION & MANAGEMENT

化工產品科：化工類產品檢驗及管理  
CHEMICAL PRODUCTS SECTION: CHEMICAL PRODUCTS INSPECTION & MANAGEMENT

度量衡科：度量衡器檢定及檢查  
METROLOGY SECTION: MEASURING INSTRUMENTS VERIFICATION & INSPECTION

市場監督科：商品市場管理  
MARKET SURVEILLANCE SECTION: COMMODITY MARKET MANAGEMENT

報驗發證科：受理商品檢驗及發證  
APPLICATION & CERTIFICATION SECTION: ACCEPT PRODUCT INSPECTION & CERTIFICATION

## 服務電話 (TEL)

分局本部：03-5427011  
BRANCH HEADQUARTER

桃園辦事處：03-4594791  
TAOYUAN OFFICE

臺灣桃園國際機場辦事處：03-3983050  
TAIWAN TAOYUAN INTERNATIONAL AIRPORT OFFICE

## 報驗發證作業流程圖 APPLICATION & CERTIFICATION FLOW CHART

民眾 CUSTOMERS

標準檢驗局新竹分局 HSINCHU BRANCH, BUREAU OF STANDARDS, METROLOGY AND INSPECTION

🕒 流程時限 TIME LIMIT

臨櫃報驗  
APPLICATION COUNTER  
線上報驗  
APPLICATION BY INTERNET

收件審查  
DOCUMENT REVIEW  
🕒 5-8 分鐘 Minutes

多元化繳費  
DIVERSIFIED PAYMENT  
🕒 3-5 分鐘 Minutes

度量衡器檢定、受託試驗  
MEASURING INSTRUMENT VERIFICATION,  
PRODUCT TESTING

逐批檢驗、監視查驗  
BATCH-BY-BATCH INSPECTION,  
MONITORING INSPECTION

驗證登錄、型式認可等  
REGISTRATION OF PRODUCT CERTIFICATION,  
TYPE APPROVAL, etc.

是否取樣  
SAMPLING OR NOT

是 Yes

取樣  
SAMPLING

否 No

🕒 4-8 小時 Hours

證書自行列印  
PRINT OR DOWNLOAD CERTIFICATE

單證比對  
COMPARISON OF CERTIFICATION  
AND DECLARATION  
🕒 1-3 分鐘 Minutes

是否合格  
CONFORMITY OR  
NONCONFORMITY

是 Yes

否 No

書面審查  
VERIFICATION  
🕒 依各品目相關規定  
Depends on variety items

領證 (報告或通知書等)  
RECEIVE CERTIFICATION  
(REPORT, NOTICE, etc.)

製證 (報告或通知書等)、校對  
CERTIFICATION (REPORT, NOTICE, etc.)  
AND EMENDATION  
🕒 2-3 分鐘 Minutes

檢驗 (定)  
INSPECTION  
(VERIFICATION)  
🕒 依各品目相關規定  
Depends on variety items

退運或銷毀  
RE-EXPORT OR DESTROY

不合格通知書  
NONCONFORMITY NOTICE  
🕒 2-5 分鐘 Minutes

重新報驗  
RE-APPLICATION

